A&WMA Baltimore-Washington Chapter

Board Meeting Minutes

June 20, 2019, 12:00 noon

Call in: (703) 935-2811, Conference ID: 29372373

1. Introductions 12:00
   a. Flint Webb
   b. Cathe Kalisz
   c. Tiffany Dillow
   d. Adam Eisele
   e. Julian Levy
   f. Susan Wierman

2. Consent Agenda 12:03
   a. Approval of the Agenda.
   b. Approve May 16 meeting minutes Susan moved approval, Adam Seconded. Motion carried without decent.

3. Treasurer’s Report (Kalisz)
   a. Reimbursement:
      i. Clara has indicated that we should be reimbursed for $564 based on 72 members
      ii. Flint raised the question why the dues reimbursement is based on 72 members while the membership roster indicates that we have 85 members and have never had less than 83 members!
      iii. Action Item: Cathe to circle back with Clara about reimbursements.
      Action Item: Flint to provide Cathe the receipt from the June meeting.
   c. PayPal account status:
   d. Audit Committee status on outstanding documentation:
      Action Item: Flint to provide missing receipts information for Cathe.

4. South Atlantic States Section Report (Webb/Christman)
   a. The June SASS Board meeting was held on 19 June.
   b. SASS will be distributing $1000 to the one student member that is attending with a paper accepted for presentation Quebec ACE from South Carolina State University.
   c. SASS received $6K from when the Old Dominion Chapter checking account was finally closed last month. Old paperwork indicates that $1000 of those funds are ear-marked to supporting VA students attending ACE. There was $800 paid out since the dissolution of the Chapter so at minimum there is $200 earmarked to
supporting VA students or YP members to attend ACE.

**Action Item:** Tiffany Dillow will look for information about closing out the ODU chapter.

d. SASS approved funding of $500 to go towards Mike DeBusschere attending the Conference of Principals 25 in Chile.

e. Planning is progressing for a Waste Information Exchange to be held in the Washington DC area. The idea is that this would be a SASS conference and hopefully a money maker for SASS like the Air Information Exchange held in RTP every year has been. There will be a discussion about the conference at the Waste Management Division Technical Coordinating Committee meetings at ACE. Flint will not be able to attend these meetings.

5. Committees
   a. Membership (Wierman):
      i. Lapsed members
         1. There are 4 lapsed members.
            
            **Action Item:** Susan will contact the lapsed members.

   b. Nominating (Dillow):
      i. Looking for someone to step up to run for Vice Chair. Vice Chair for 2 years, Chair for 2 years and Past Chair for 2 years.

      **Action Item:** Tiffany will call Clara and Kevin Black from FHWA

   c. Education (Webb):
      i. Our Air, Your Future
      
         1. Elizabeth has put together some more lesson plans (interactive PowerPoint files). Students were not equating smog with health issues so the new lesson focuses on connecting what they see as haze with ozone pollution.

         2. She did not get a grant from Schumann Foundation but she did get a $2,000 Voya Financial® Heroes® award and will include the B-W chapter as a supporting organization. The project may also be selected to receive an additional $5, 10, or 25K.

         3. Teachers are working on siting the sensors. The Fairfax County Public Schools (FCPS) is concerned about letting the Purple Air sensor have access to the WiFi for the school. DC DoEE had similar issues and they suggested the workaround so we are hopeful that FCPS will accept it as well. We are still waiting for a final ruling on a possible work-around to the Purple Air sensor WiFi connection issue. If all else fails they will have to send back the units they have and get new ones that don’t rely on WiFi connections, upload the data onto a thumb drive, and then upload it to the internet periodically.
d. Outreach/Web site (Dillow):
   i. Events for all SASS chapters will be displayed on the SASS web site.
   ii. **Action Item**: Tiffany will be sending the minutes to be posted on the web site.

6. Program
      i. Held at the Washington Metropolitan Washington Council of Governments (COG).
      ii. We had 16 people + 4 presenters
      iii. Flint used the A&WMA debit card to order sandwiches from Potbelly in Union Station.
      iv. The session was moderated by Stephan Walz from COG
      v. Tamera Thompson from Virginia DEQ had a PowerPoint presentation and Karen Irons from Maryland MDE had a PowerPoint handout.
      vi. The venue was very good and Stephan Walz indicated that we could use it again in the future.
   b. July: No meeting
   c. August (Dillow): Transportation Conformity at COG
   d. September (Webb): Air Quality Status for Students
   e. October (Levy/Wierman): Careers Panel at UofM College Park
      i. Julian and Susan have been putting together the panel. They have a commitment from MDE, John Quinn from Constellation Energy, Tim Canty at UofM, Julian will be representing the consulting industry, Susan would moderate.
      ii. Targeting Mid October.
   f. February (SASS) Waste Management Information Exchange
   g. March (Wierman) UofM Regional Air Quality Mini-conference Science meeting
      i. Looking to hold it in February or March.
      ii. Will need to have everything set up by January.
      iii. Cathe indicated a willingness to help.
      iv. Flint will coordinate with Tech Council and GMU
      v. What should we budget for? Flint suggested we could get 100 people but we should budget for 50 people.
   h. Future Ideas:
      i. Possible new meeting place in AIDA Bistro restraint in Columbia. Julian Levy’s son is now the chef there. Tiffany mentioned that we had an event there before and we lost money. Flint pointed out that it was his problem not realizing the minimum cost. Hopefully we will be able to set up a better contract next time.
ii. Should we consider registering our events with Eventbrite (https://www.eventbrite.com/organizer/pricing/)? It looks like it is free for free events.

iii. Presentation training: Cathe suggested that it would be a good class – particularly for YP members.

iv. Tour of a Materials Recycling Facility: One of the suggestions at the S&CC meeting was to have plant trips.

v. Climate Changes in the DC Metro Area: Jason Samenow (jason.samenow@washpost.com), founder of the Washington Post’s Capital Weather Gang, spoke about observed and predicted climate change impacts in the Washington DC area to the Northern Virginia Conservation Trust in March.

7. Old business
   a. Outreach to George Mason University (Chistman)
   b. State of the Air reports (Levy)
      ii. American Lung Association report comes out in the late-spring/early summer.
      iii. Letter to the Editors.
      iv. Our Air, Your Future.

8. Closing
   a. Review of Action Items
      i. May board meeting
         1. **Action item:** Julian (Chair) and Susan (Co-Chair) to start the committee for planning “Career Day.”
         2. **Action item:** Continue to discuss how to establish a committee and members to start planning the regional science meeting.
         3. **Action item:** Flint will put Tim Canty and Fernando Miralles-Wilhelm on the distribution list for our activities and Julian will follow up to confirm that Flint is the point of contact to be advised of their events. – Done
         4. **Action item:** Susan to discuss dates with Clara and potential for a September meeting date for regulatory review program. – Overcome by Events (OBE)
         5. **Action item:** Tiffany will contact Clara Poffenberger about coordinating Environmental Ethics class.
         6. **Action Item:** The Board will discuss how to get the word out about how much the air quality has improved at next meeting.
         7. **Action Item:** Flint to send out invite for recurring meeting. – Done
ii. April board meeting
   1. **Action Item:** Tiffany to post by-laws and add link to PDF of Flint’s presentation on “How to get the Most Out of ACE.”

iii. February board meeting
   1. **Action Item:** Tiffany Dillow volunteered to investigate potential ways to set up an ethics meeting in July.

iv. October 2018 board meeting:
   1. **Action Item:** Susan will get to contacting lapsed members.

9. Schedule next meeting
10. Adjourn 1:31